



# COUNTY of VENTURA

**MELISSA LIVINGSTON**  
Director

March 28, 2023

Board of Supervisors  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

**HUMAN SERVICES AGENCY**  
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Ventura, CA 93003  
805-477-5100

**JENNIE PITTMAN**  
Deputy Director  
Administrative Services

**MARISSA MACH**  
Deputy Director  
Adult & Family Services

**Subject: Approval of the Workforce Development Board of  
Ventura County Two-Year Modification of the Regional  
and Local Plans for Program Years 2021-2024.**

**DAVID SWANSON HOLLINGER**  
Deputy Director  
Children & Family Services

**ELAINE MARTINEZ**  
Deputy Director  
Community Services

**Recommendation:**

Approve the Workforce Development Board of Ventura County (WDBVC) two-year modification of the Regional and Local Plans for program years (PY) 2021-2024.

**Fiscal/Mandates Impact:**

There is no fiscal mandate or impact associated with this item.

**Discussion**

In coordination with your Board, the WDBVC is responsible for planning, policy and oversight of Workforce Innovation and Opportunity Act (WIOA) programs and services in Ventura County, in accordance with applicable federal, state and county requirements. Adults, youth, dislocated workers and employers benefit from employment and training support provided in collaboration with the America's Job Center of California (AJCC), Human Services Agency - Adult & Family Services Department, contracted service providers and multiple business and community partners.

On April 20, 2021, your Board approved the WDBVC Regional and Local Plans for Program Years 2021-2024, comprising the time period from July 1, 2021, through June 30, 2025. The Regional and Local Plans set forth strategic priorities and information on workforce development activities and services provided in the Ventura County region and local workforce development area.

As is customary during the mid-point of the program period, the California Workforce Development Board (CWDB) has requested, and WDBVC has completed, an analysis into the current and future needs of employers and job seekers in the region taking into account the impact of the events of the last few years on the regional economy, (e.g., COVID-19, natural disasters, the amplified movement for racial justice, inflation and rising gas prices.)

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A two-year modification to the Plans has been designed that represents updated strategy for providing workforce services to individuals while collaborating with partners to build our regional economy. The updated Regional Plan (Exhibit 1) and Local Plan (Exhibit 2) demonstrate a commitment to ensuring greater opportunity and upward mobility for clients, supporting equity, coordinating services and case management, and advancing economic prosperity for those populations who experience barriers to employment.

Following the development of the draft Regional and Local Plans by the WDBVC, a 30-day public comment period was held from January 20 through February 19, 2023. No public comments were received.

The Workforce Development Board approved both Plans at its February 23, 2023, meeting and authorized its Chair to sign the documents as required for the submission of each plan to the CWDB. Regional and Local Plans must be submitted to the CWDB no later than March 31, 2023.

We ask that your Board approve the WDBVC two-year modification of the Regional and Local Plans for program years (PY) 2021-2024.

On behalf of our WDBVC Chair, the entire WDB and staff, I thank your Board for your continuing commitment and support for our local workforce investment efforts. A presentation to your Board of the state of the workforce and overview of WDBVC programs is planned for second quarter 2023.

This item has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 805-477-5301, or Rebecca Evans, WDBVC Executive Director, at 805-477-5306.

A handwritten signature in cursive script, reading "Melissa Livingston".

Melissa Livingston  
Director

Attachments:

Exhibit 1 – WDBVC Regional Plan, Two Year Modification for Program Years 2021-2024

Exhibit 2 – WDBVC Local Plan, Two Year Modification for Program Years 2021-2024

Exhibit 3 – WDBVC Regional and Local Plans Signature Page